FA department visit

- News: dissertation rules
- Upcoming evaluation of PhD studies
- ISP and HF goals
- Info, LADOK on the web
News: dissertation rules

• Thesis committee mixed gender, or add supplement to explain why not

• Internal reviewer (förhandsgranskararen)
  – None of the supervisors
  – Can also be replacement of committee member*

• Distribution of thesis electronically or paper

• Licentiate seminar: grade set by examiner, not main supervisor

• Remember swedish sammanfattning

*Conflict of interest rules apply to opponent and committee incl. replacement
News: course credits

- PhD students admitted 14-01-01 and later need 75% of the credits at the PhD-level.
News: course info updates

• Rektor contract stipulates course info in KOPPS needs to be updated
  – Examinator
  – Goals
  – Examination
  – Etc
PhD evaluation

- **PhD education**
- Focus on the PhD student, interviews
- HF Goals (documented in ISP)
- Research environment of the PhD student
- Quality processes

- ISP sampling, starting autumn 2015

- KTH pre-evaluation FUS (started Nov 14)
ISP: HF goals

• Learning outcomes
  – Knowledge and understanding
  – Competence and skills
  – Judgement and approach

• For the degree of doctor the third-cycle student shall demonstrate....

Describe item-by-item HOW you fulfill the goal.

Example: By giving a presentation at conference x I showed the ability to present and discuss...
ISP form and procedure

- Same info to fill in as before
- Active pdf-document
- Email pdf
- Submit paper copy
Why ISP, why seminar

- PhD students and their supervisors feel stress and lack of time
- We can not advice on how to get research results or funding, but on the work process
- Set up and understand goals
- Plan how to get to goals
- Prioritize work
- Evaluate progress
ISP Process

• Fill in pdf
  • Drop down choice lists, Hover to get help

To check your LADOK-reporting, go to your Personal menu (login at KTH.se), select ”Courses”, ”Postgraduate studies”

• Get supervisor approval

• Email to fu-adm@csc.kth.se

• Get email reply
  • Approval – Submit signed paper copy to post box ”PhD student education”
  • Revision required – iterate

• Get copy of registred form – final confirmation
My PhD students

- Get info about ISP, courses etc

Log in at ”Course Administration (LADOK on the Web)”, go to ”Student information”, ”My research students”, enter your ”id” and search for your students
eISP

- Electronic ISP
- Web based, electronic signatures
- Imports data from LADOK, etc
- Spring 2016, more info later
eISP

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ISP

Any project has a documented planning and follow-up process

It doesn´t solve your research questions, but it helps you to manage your project

- Summarize progress
- Get feedback
- Evaluate
- Plan, prioritize
  - Specify what to do for next upgrade and tentative date
Policy for doctoral ladder promotion

• Common criteria for promotion
• Criteria relate to goals of PhD education
  – Course credits and research deliverables
• Promotion seminar
  - get feedback on conducted work
  - plan future work
  - follow up on progress of studies
  - practice presenting your work
Early seminars focus on planning, later seminars on evaluation